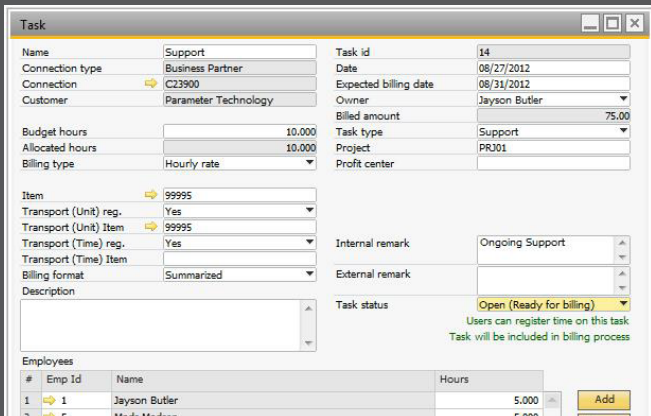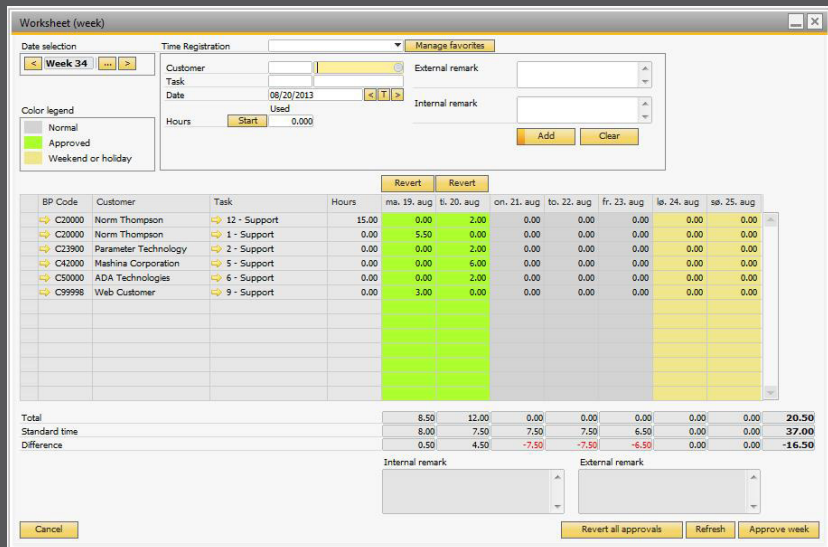# B1 Time Task
Simplicity at work

Where does the time go? Whether you need to know for billing purposes or just want a better idea of how your employees work day is split up, you can always answer that question with B1 Time Task. Users can create "tasks" and assign one or more employees to register time against these tasks. Based on the time registered, customers can then be invoiced in one run.

B1 Time Task is the key to optimizing project and resource management, managing costs and driving profitable behavior throughout your organization.

When a task has been created and assigned to the specific employee(s), the time spent on the task can be registered. This is easily achieved using a worksheet which displays tasks relevant to each user when they are logged into SAP.

In addition B1 Time Task also includes an approval functionality that helps in the process of approving time registrations.

In the time registration form, you can enter all the relevant information for this entry, for example: time and distance travel, relevant text for internal- or external use and more.

Time registration can be entered from within SAP Business One, using a single form or from a worksheet display and it is also accessible from a mobile Web Client tool which can be used remotely to log hours and mileage against different tasks while on the move.

The billing wizard makes invoicing customers quicker and easier than ever before. When running the billing wizard within a specified date range, users are provided with a full overview of future invoices based on work done and approved.

Combined with the B1 Print & Delivery module all invoices can be automatically emailed to the relevant customers.

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- +5,000 Boyum customers worldwide

- Installed in 90 countries

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- Award-winning add-on